



NYS WOMEN INC. EXECUTIVE COMMITTEE MEETING
October 9, 2017 Conference Call

CALL TO ORDER: President Debra Carlin called the meeting to order at 7:01 PM. Also in attendance were President-Elect, Robin Bridson, Vice President, Jacquie Shellman, Treasurer, Mary Stelley, Secretary, Linda Provo

RECORDING SECRETARY REPORT /Linda Provo: Minutes of previous meeting:

**MOTION EC – 17 – 07 to approve Executive Committee meeting minutes of
September 21, 2017. Motion carried.**

Liaison – Communications – President Debra Carlin appointed Neale Steiniger as Communications Chair for the remainder of the year – All in agreement.

TREASURER'S REPORT/Mary Stelley: Financial Report – September financials reviewed and will be included in the Program Folder for Fall Board Meeting. **Liability Insurance** - 21 chapters have remitted their insurance premium, there are 6 remaining. **Liaison – Finance** – Finance Chair reviewing and working on RFP for Website. **Stipends for October Board Meeting** – NIKE Editor receives the stipend – If Katharine Smith, Associate Editor attends and represents the position, she should receive the stipend of \$50. Region 7 Sheralyn Fox standing in for the ARD will receive \$100 (Fall), \$75 (Spring), \$125 (Conference). An Assistant Region Director needs to be elected at the 10/22/17 Region Meeting. **Financial Guidelines** – appear in the Tool Kit, but need to be revised.

VICE-PRESIDENT'S REPORT/Jacquie Shellman: Liaison – Advocacy/Membership – NYS membership 521 as of 10/9/17. Linda Provo received a call this date from Sue Ellen Baluff indicating there were no reserved guests for 10/14/17 Dinner Theatre.

PRESIDENT-ELECT'S REPORT/Robin Bridson – Leadership Directory – a notice sent to Debra Carlin indicated that Hilary Egburtson needs to be removed as the Region Director; **RD/ARD Plans** – meeting 7 PM at Fall Board; **Task Force** – There has been no progress to date as to the Membership/MAL Proposal. Suggestion to reach out to IPSP Theresa Fazzolari for her input as well as possibly revising the Bylaws for the MAL's. **Liaison – PPD** – presentation to be done during Fall Board at 9 PM. PE to report on Women's Day at the Fair for Pat Ferguson.

PRESIDENT'S REPORT/Debra Carlin – Reviewed Script, updated Agenda & Schedule of Events, included Registration Report for October Board Meeting. **Liaison – Bylaws** – Nothing to report.

UNFINISHED BUSINESS – Board Email access should be given to the NYSWI President.



NEW BUSINESS – RFP for NYSWI Website & NIKE – to be sent out by Finance Chair Ruthann Rocque. **NIKE** – information has come forth from Katharine Smith, Associate Editor and BNC that an extra issue of the March 2017 NIKE be printed at \$1.19 for 750 copies. BNC would keep 390 for distribution to chapters, NYS to pay \$534.75, BNC to pay \$357 of this cost. This issue would include a history of NYSWI as well as Buffalo Niagara Chapter.

Liaison – Website will be Robin Bridson.

Company Store – proposal forwarded by Robin Allen via Email. Questions – regarding the cost to have it up 24/7, Debra Carlin will contact Robin for this answer.

Refunds – According to the Registration line item in the Tool Kit – reimbursement to Sue Fayle (attending memorial service for deceased family member). **If by chance Mary Stelley is unable to attend, reimbursement will be made.

Financial Guidelines – appear in Section III, Structure & Organization of the MOI.

DEADLINES: Communicator – October 20th
NIKE - October 15th

NEXT EC MEETING: November 7th – Election Day – 7 PM

ADJOURNMENT: President Carlin adjourned the meeting at 8:15 PM

Prepared by: Linda K Provo, Secretary
Date Approved: W/corrections 11/7/17